



**Independent Review Committee of the Tangerine Investment Funds  
Report to Unitholders  
For the Period Ending December 31, 2019**

Dear Unitholder:

Tangerine Investment Management Inc. ("TIMI"), manager of Tangerine Investment Fund Portfolios (the "Tangerine Funds") established an Independent Review Committee (the "IRC") on December 18, 2007 in accordance with National Instrument 81-107, Independent Review Committee for Investment Funds ("NI 81-107").

**Mandate of the IRC**

Securities regulators have given the IRC a mandate to review mutual fund conflict of interest matters identified and referred to the IRC by TIMI, and to give its approvals and recommendations if considered appropriate, depending on the nature of the conflict of interest matter. The IRC's focus is on the question of whether the manager's proposed action achieves a fair and reasonable result for the mutual fund.

At least annually, the IRC is required to review and assess the adequacy and effectiveness of TIMI's policies and procedures relating to conflict of interest matters in respect of the Tangerine Funds, and conduct a self-assessment of the IRC's independence, effectiveness and compensation and to report on those matters to TIMI. The IRC is also required to prepare an annual report to unitholders of the Tangerine Funds.

We are pleased to submit our annual report to unitholders. All information contained in this report relates to the period from January 1, 2019 to December 31, 2019.

The IRC looks forward to continuing to serve in the best interest of the Tangerine Funds and working effectively with management of the Tangerine Funds.

A unitholder in any of the Tangerine Funds may request a copy of this report free of charge by emailing [investmentfunds@tangerine.ca](mailto:investmentfunds@tangerine.ca) or by visiting [www.tangerine.ca](http://www.tangerine.ca).

**C. Ian Ross**

**Chair of the Independent Review Committee**

**Tangerine Investment Management Inc.**  
**3389 Steeles Avenue East, Toronto, Ontario M2H 3S8**

I. **Introduction to the IRC**

(a) **IRC Members**

<b>Name</b>	<b>Residence</b>	<b>Length of Service on the IRC</b>
C. Ian Ross (Chair)	Collingwood, ON	12 years
Robert Bell	Toronto, ON	6 years
Stephen Griggs	Mississauga, ON	12 years

Of note:

- C. Ian Ross and Stephen Griggs were each first appointed to the IRC at a meeting held on December 18, 2007. Robert Bell was appointed in March 2014.
- Stephen Griggs also serves as a member of the IRCs of 1832 Asset Management L.P., Jarislowsky Fraser Ltd. and MD Financial Management Inc.; each subsidiaries of the Bank of Nova Scotia. None of the members of the IRC serve as a member of an IRC for the investments funds managed by an investment fund manager not affiliated with the Bank of Nova Scotia.

**(b) Ownership of Securities by the IRC Members**

None of the IRC members have any material holdings of any class or series of voting or equity securities of:

- Any one of the Tangerine Funds;
- The manager of the Tangerine Funds, TIMI; or,
- Any person or company that provides services to any of the Tangerine Funds or TIMI.

**(c) Compensation and Indemnities Paid to the IRC**

The compensation paid to the IRC during the period ended December 31, 2019 was set by the IRC upon recommendation by TIMI in its capacity as manager of the Tangerine Funds. The compensation comprises an annual retainer fee and a meeting attendance fee. The Chair receives an additional fee for each meeting he attends and acts as a Chair.

The IRC reviews its compensation at least annually, in a manner consistent with good governance practices, giving consideration to the following factors (in addition to other factors the IRC may consider important):

- Best interest of the Tangerine Funds;
- Industry best practices, including industry averages and surveys on IRC compensation;
- Number, nature and complexity of the Tangerine Funds;
- Nature and extent of the workload of each member of the IRC, including the commitment of time that is expected from each member; and,
- IRC's most recent self-assessment as well as any recommendations concerning IRC compensation and expenses made by TIMI.

The current annual compensation for each member of the IRC is \$17,500. Further, all committee members continue to receive \$1,000 for each meeting they attend, and the Chair continues to receive an additional \$1,000 for each meeting he chairs.

The IRC held two meetings in 2019 which were attended by all IRC members. The first occurred on March 7, 2019 and the second on October 31, 2019. Thus, fees paid by the Funds to members of the IRC for the year ended December 31, 2019 were:

- **C. Ian Ross:** 21,500
- **Stephen J. Griggs:** \$19,500
- **Robert Bell:** \$19,500

No payments were made to a member of the IRC under any indemnity granted in their favour during the year ended December 31, 2018.

## II. Conflict of Interest Matters Reviewed, and Recommendations and Approvals Given

The IRC is not aware of any instance in which TIMI acted in a conflict of interest matter that was referred to the IRC for which the IRC did not give a positive recommendation.

On July 23, 2019 the Manager advised the IRC that pursuant to National Instrument 81-107, the details of every transaction executed within the Funds in reliance of standing instructions must be filed annually to the OSC within 90 days of the Funds financial year end. The Manager advised it had identified that these reports had not been completed from 2014 forward. The Manager confirmed that pursuant to the exemptive relief the IRC was to notify the OSC if a condition of the relief had not been complied with, including this reporting.

The Manager filed all outstanding reports on September 16, 2019.

The Tangerine Funds IRC sent a letter to the OSC on September 25, 2019.

By email on September 30, 2019 from the OSC Senior Legal Counsel – Investment Funds & Structured Products Branch, the OSC confirmed that staff had no further questions at that time.

## III. Independent Review Committee Recommendations and Approvals

### (i) Resolutions

None during the reporting period

**(ii) Approvals**

Standing Instructions were approved by the IRC in respect of the following:

1. Principal Trading in Securities with Affiliates of TIMI;
2. Related Party Underwritings;
3. Investments in Securities of Issuers Related to TIMI; and
4. Investments in Securities of Issuers Related to the sub-advisor, State Street Bank and Trust Company.

**(iii) Positive Recommendations**

Standing Instructions were provided by the IRC granting recommendations of the following conflict of interest matters comprising the TIMI's Business Conflicts Policies:

1. Correction of errors in the calculation of the Tangerine Funds' net asset value;
2. Allocation of Fund expenses;
3. "Soft dollar" arrangements;
4. Oversight and supervision of service providers to the Tangerine Funds;
5. Personal trading;
6. Large shareholders of the Tangerine Funds;
7. Short term or frequent trading of the Tangerine Funds;
8. Client complaints;
9. Outside business activities;
10. Gifts and entertainment; and,
11. Voting Proxy Proposals.

**IV. Tangerine Funds Covered By This Report**

Tangerine Balanced Income Portfolio  
Tangerine Balanced Portfolio  
Tangerine Balanced Growth Portfolio  
Tangerine Dividend Portfolio  
Tangerine Equity Growth Portfolio